



## MEETING OF THE GOVERNING BODIES OF OH & OHM

**28 August 2019 at 10.00 am at  
22 Abercrombie Court, Westhill AB32 6FE  
AGENDA**

*The remit of the Governing Bodies of OH and OHM is to maintain full and effective control over the business and management of the two organisations*

LEGEND: D=Decision, A=Assurance & Challenge, V= Views Sought,  
I= Information/Attention

<b>1</b>	<b>Bitesize Briefing:</b> Chairs welcome to BHA colleagues Governing Body Member Expenses – Portal	Joint		I
<b>2</b>	<b>Administration</b>			
2.1	Apologies	Joint	Chair	I
2.2	Declaration of Interests	Joint	Chair	D
2.3a	Application to Join OHM Committee of Management – Approval by OH Board	OH	Chair	D
2.3b	Application to Join OHM Committee of Management	OHM	Chair	D
2.4	Minutes of meeting 21 June 2019	OHM	Chair	D
2.5	Matters Arising	OHM	Chair	D
2.6	Minutes of meeting 21 June 2019	OH	Chair	D
2.7	Matters Arising	OH	Chair	D
<b>3</b>	<b>Items for Decision</b>			
<b>3.1</b>	<b>Chief Executives Report</b>	Joint	CEO	D
<b>3.2</b>	<b>Performance</b>			
3.2.1	Composite Asset Management Report	Joint	AM	D
3.2.2	Composite Housing Services Report	Joint	HSM	D
3.2.3	Composite Corporate Services Report (Including Health & Safety update)	Joint	CSM	D
3.2.4a	Annual Accounts & Letter of Representation - OIL	OH	CFO	D
3.2.4b	Annual Accounts & Letter of Representation - OHM	OHM	CFO	D
3.2.4c	Annual Accounts & Letter of Representation - OH	OH	CFO	D

<b>3.3</b>	<b>Strategy/Policy</b>			
3.3.1	Development Programme Update	Joint	CEO	D
3.3.1a	Draft Development Strategy	Joint	CEO	D
<b>3.4</b>	<b>Governance</b>			
3.4.1	Draft Assurance Statement	Joint	CEO	D
3.4.2	AGM Preparation	Joint	CEO	D
<b>4</b>	<b>Items for Assurance/Information</b>			
<b>4.1</b>	<b>Performance</b>			
4.1.1	Performance Report (Quarter 1 2019/20) - Group	Joint	SMT	A
4.1.2	Performance Report (Quarter 1 2019/20) – OIL	OH	CEO	A
4.1.3	Financial Performance (Quarter 1 2019/20) - Group	Joint	CFO	A
<b>4.2</b>	<b>Strategy/Policy</b>			
4.2.1	Transfer of Engagements – Verbal Update	Joint	CEO	I
<b>4.3</b>	<b>Governance</b>			
4.3.1	Sustainability Update	Joint	CEO	A
<b>5</b>	<b>Any Other Business</b>			
5.1	Change of date of November R&G Committee and OIL Board meetings			
<b>6</b>	<b>Items Previously Circulated to Members</b> (Following Items placed on the portal for access and consideration by Governing Body Members)			
6.1	Financial Regulations			
6.2	Schedule of Delegated Authority			
6.3	Relocation Policy			
6.4	Long Service Award Policy			
6.5	SFHA Self Assurance Toolkit			
<b>7</b>	<b>Date of Next Meeting</b>			
	Wednesday 27 November 2019 10.00 at OH Office, 22 Abercrombie Court, Westhill			

*Our vision is "making a difference every day".  
Our mission is to "provide high quality affordable housing and services to people in the communities we serve"*