



**MEETING OF THE JOINT CORPORATE SERVICES COMMITTEE
OF OH AND OHM**

**AGENDA
31 July at 2.00pm at
Osprey Housing Offices, Westhill**

The remit of the Corporate Services Committee is to contribute to, and approve and assure themselves of, the strategic direction of the Osprey Group particularly with regard to staffing, communications, resources and governance issues directly within its responsibility and to agree further submission to the Governing Bodies for approval in relation to the more major initiatives.

LEGEND: D=Decision, A=Assurance & Challenge, V= Views Sought, I= Information/Attention

1	Administration		
1.1	Apologies	Chair	I
1.2	Declaration of Interests	Chair	D
1.3	Minutes of meeting 1 May 2019	Chair	D
1.4	Matters Arising - Actions	Chair	D
2	Items for Decision		
2.1	Performance		
	2.1.1 Apprentice Progress Update	CSM	D
2.2	Strategy/Policy		
	2.2.1 Digital Strategy Update	CSM	D
	2.2.2 People Plan	CSM	D
	2.2.3 9 Day Fortnight Review	CSM	D
	2.2.4 Policy Review and Approval	CSM	D
2.3	Governance		
	2.3.1 GDPR Action Update	CSM	D
	2.3.2 Freedom of Information	CSM	D
	2.3.3 Schedule of Delegated Authority Review	CSM	D
	2.3.4 Minutes of Meetings	CSM	D

3	Items for Assurance/Challenge		
3.1	Performance		
	3.1.1 Performance Review Report: Quarter 1 2019-20	CSO	A
	3.1.2 Complaints	CSO	A
3.2	Strategy/Policy		
	3.2.1 Operational Update (inc. Colleague Council)	CSM	A
	3.2.2 Digital Champions in Housing	CSM	A
	3.2.3 Customer Excellence Accreditation	CSM	A
	3.2.4 Scottish Housing Day	CSM	A
	3.2.5 PR/Media Review	CSM	A
3.3	Governance		
	3.3.1 Health and Safety Update (inc. Healthy Working Lives Update)	CSO	A
	3.3.2 OTRA Scrutiny Board Governance Report	CSM	A
	3.3.3 Governance Conference/Training	CSM	A
4	Any Other Business		
5	Items Previously Circulated to Members for Information		
	No items		
6	Date of Next Meeting		
	Wednesday 30 October 2019 at Lossiemouth Office		

*Our vision is making a difference every day.
Our mission is to provide high quality affordable housing
and services to people in the communities we serve*