



MEETING OF THE JOINT RESOURCE & GOVERNANCE COMMITTEE

**14 August 2019 at 10:00am at
Osprey Housing, 22 Abercrombie Court, Westhill**

AGENDA

The remit of the Joint Resource and Governance Committee is to oversee the development and review of financial strategies and policies including the Financial Regulations and Treasury Management policy and to oversee the development, implementation and review of governance strategies and policies

LEGEND: D=Decision, A=Assurance & Challenge, V= Views Sought, I= Information/Attention

1	Administration			
1.1	Welcome & Apologies	Joint	Chair	I
1.2	Declaration of Interests	Joint	Chair	D
1.3	Minutes of meeting on 15 May 2019	Joint	Chair	D
1.4	Matters Arising	Joint	Chair	D
2	Items for Decision			
2.1	Performance			
2.1.1	Final Audit Findings Report – Presentation by Chris Sliman, RSM UK	Joint	CFO/CS	D
2.1.1a	Annual Accounts OIL	Joint	CFO/CS	D
2.1.1b	Annual Accounts OHM	Joint	CFO/CS	D
2.1.1c	Annual Accounts OH	Joint	CFO/CS	D
2.2	Strategy/Policy			
2.2.1	Policy Review and Approval			
	A - Financial Regulations	Joint	CFO	D
	B – Schedule of Delegated Authority	Joint	CEO/CFO	D
	C – Relocation Policy	Joint	CEO/CSM	D
2.2.2	Development Programme Update (Including Financial Report)	Joint	CEO/CFO	D
2.2.3	Draft Development Strategy	Joint	CEO	D
2.3	Governance			
2.3.1	Draft Assurance Statement	Joint	CEO	D
2.3.2	Self-Assurance Toolkit	Joint	CEO	D

3	Items for Assurance/Challenge			
3.1	Performance			
3.1.1a	Performance Results (Quarter 4 2018/19) – OH & OHM	Joint	SMT	A
3.1.1b	Performance Results (Quarter 4 2018/19) – OIL	OH/OIL	CFO/LSM	A
3.1.2	Financial Performance (Quarter 4 2018/19) – Group	Joint	CFO	A
3.2	Strategy/Policy			
3.2.1	Transfer of Engagements – Verbal Update	Joint	CEO	A
3.2.2	Long Service Award Policy	Joint	CSM	A
3.3	Governance			
3.3.1	AGM Preparation – Verbal Update	Joint	CEO	A
3.3.2	Conference/Training Events & Feedback – Verbal Update	Joint	CEO	A
3.4				
3.4.1	Health & Safety Update	Joint	CEO/CSM	A
3.4.2	Sustainability Update	Joint	CEO	A
4	AOB			
5	Items Previously Circulated to Members (Indicate how and when circulated)			
5.1	SFHA Self Assurance Toolkit – Portal 08/08/19			
6	Date of Next Meeting			
	13 November 2019 at 10.00am at Osprey Housing Office, Westhill			

*Our vision is "making a difference every day".
Our mission is to "provide high quality affordable housing and services to people in the communities we serve"*