



**MEETING OF THE OSPREY HOUSING BOARD
14 SEPTEMBER 2022 AT 10:30 – HYBRID WESTHILL OFFICE & VIA ZOOM**

Present: Mike Scott, Director OH Board (MS) Chair
Brian Topping, Director OH Board (BT)
Jonathan Young, Director OH Board
Douglas Bodie, Director OH Board (DB)
Brian Watson, Director OH Board (BW)
Jim Milne, Director OH Board (JM)
Simpson Buglass, Director OH Board (SB)
Les Allan, Director OH Board (LA)
Alison Mitchell, Director OH Board (AM)
Claire Crawford, Director OH Board (CC)

Apologies Stuart Robertson, Director OH Board (SR)
Rab Hepburn, Director OH Board (RH) (Leave of absence)
Raymond Edgar, Director OH Board (RE)

Attending: Stacy Angus, Chief Executive, Osprey Housing (CEO)
Clare Ruxton, Director of Corporate Services, Osprey Housing (DCS)
Dan Thompson, Director of Housing Services, Osprey Housing (DHS)
Sofia Redford, Corporate Services Officer Osprey Housing (CSO)
(Minute)

Minute No	Subject	Action
	Administration	
1	Welcome & Apologies Apologies as noted above.	CEO
2	Declarations of Interest There were no changes to the standard declarations.	CEO
	Items for Decision	
3	Election of Chair The CEO invited nominations for the position of Chair of the Osprey Housing Board. Mike Scott was nominated by Brian Topping and this was seconded by Les Allan. There were no further nominations and Mike Scott was unanimously re-elected as Chair of the Osprey Housing Board.	CEO
4	Election of Vice Chair The Chair invited nominations for the position of Vice Chair of the Osprey Housing Board. Les Allan was nominated by Brian Watson and this was seconded by Brian Topping. There were no further nominations, and Les Allan was unanimously elected Vice Chair of the Osprey Housing Board.	Chair
5	Confirmation of membership and election of Chair and Vice Chair of the Housing Committee The Board reviewed the membership of the Housing Committee and the following members were agreed: Brian Topping Brian Watson Raymond Edgar Stuart Robertson The Chair invited nominations for the position of Chair of the Housing Committee. Brian Topping was nominated by Jim Milne and this was seconded by Brian Watson.	

	<p>The Chair invited nominations for the position of Vice Chair of the Housing Committee. Brian Watson was nominated by Brian Topping and this was seconded by Mike Scott.</p> <p>There were no further nominations, and Brian Topping and Brian Watson was unanimously elected as Chair and Vice Chair of the Housing Committee.</p>	
<p>6</p>	<p>Confirmation of membership and election of Chair and Vice Chair of the Corporate Services Committee</p> <p>The Board reviewed the membership of the Corporate Services Committee and the following members were agreed:</p> <p>Jonathan Young Mike Scott Simpson Buglass Claire Crawford Alison Mitchell</p> <p>The Chair invited nominations for the position of Chair of the CS Committee. Jonathan Young was nominated by Mike Scott and this was seconded by Jim Milne.</p> <p>The Chair invited nominations for the position of Vice Chair of the CS Committee. Simpson Buglass was nominated by Jonathan Young and this was seconded by Claire Crawford.</p> <p>There were no further nominations, and Jonathan Young and Simpson Buglass was unanimously elected as Chair and Vice Chair of the Corporate Services Committee.</p>	
<p>7</p>	<p>Confirmation of membership and election of Chair and Vice Chair of the Resource and Governance Committee</p> <p>The Board reviewed the membership of the R&G Committee and the following members were agreed:</p> <p>Douglas Bodie Jim Milne Les Allan Rab Hepburn Simpson Buglass</p>	

	<p>The Chair invited nominations for the position of Chair of the R&G Committee. Douglas Bodie was nominated by Les Allan and this was seconded by Jonathan Young.</p> <p>The Chair invited nominations for the position of Vice Chair of the R&G Committee. Les Allan was nominated by Mike Scott and this was seconded by Jonathan Young.</p> <p>There were no further nominations, and Douglas Bodie and Les Allan was unanimously elected as Chair and Vice Chair of the Resource and Governance Committee.</p>	
8	<p>Annual Approval of the Health and Safety Policy</p> <p>The Board reviewed the overarching Health and Safety Policy for approval.</p> <p>Approval of the Policy was proposed by MS and seconded by SB.</p>	CEO
9	<p>Osprey Academy launch/demonstration</p> <p>The CEO introduced the Osprey Academy section of SharePoint.</p> <p>The Board noted that it is an area for staff and Board member to share and view information in relation to training, wellbeing and company announcements including a social media style sections where individuals can share podcasts, articles, books and other information they feel may be of interest.</p> <p>The Board noted the position.</p>	CEO
10	<p>Any Other Business</p> <p>The CEO presented a short video put together by staff to recognise Scottish Housing Day 2022. The theme of the day was sustainability.</p> <p>The Board noted that the video will also be shared on the Osprey website and social media sites.</p>	CEO
5	Date of next meeting:	



	23 November 2022 at 10:00	
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Signed: Mike Scott

Date: 23 November 2022